

Tuttle Management, LLC

Sample Agenda

DAY 1		
Time	Chapter	Topic
8:00 – 8:30		Introduction & Housekeeping
8:30 – 8:45	1	Pool & Spa Management
8:45 – 9:45	3	Calculations
9:45 – 10:00	4	Water Contamination
10:00 – 10:15		Morning Break
10:15 – 11:00	6	Water Balance
11:00 – 12:00	5	Water Problems and Dosage
12:00 – 1:00		Lunch
1:00 – 1:30	5	Water Problems and Dosage
1:30 – 2:30	8	Disinfection
2:30 – 3:00	12	Chemical Testing
3:00 – 3:15	7	Chemical Feed & Control
3:15 – 3:30		Afternoon Break
3:30 – 4:45	9 & 10	Water Circulation & Filtration
4:45 – 5:00		Review & Questions

DAY 2		
Time	Chapter	Topic
8:00 – 9:00		Review Calculations & Questions
9:00 – 9:45	15	Spa & Therapy Pool Operation
9:45 – 10:15	14	Facility Safety
10:15 – 10:30		Morning Break
10:30 – 11:30	2	Regulation and Guidelines
11:30 – 12:00	13	Keeping Records
12:00 – 1:00		Lunch Break
1:00 – 1:30	16 & 17	Maintenance & Trouble Shooting
1:30 – 1:45	11	Heating & Air Circulation
1:45 – 2:00	18	Facility Renovation & Design
2:00 – 2:45		Review & Questions
2:45 – 3:00		Afternoon Break
3:00 – 5:00		Written Examination (75% minimum)*